



Helping children to achieve their potential is your job—helping you to be more organized and have more time to do it, is ours.

Imagine

Microsoft
GOLD CERTIFIED
Partner

What is AOIS?

AOIS (Authorizer’s Oversight Information System) is a web-based application that automates and streamlines the compliance processes for authorizers, sponsors and educational management companies. AOIS is a compliance-tracking and document management system designed specifically for charter schools. AOIS organizes and manages the vast amount of information that is required in the compliance effort, and makes that information instantly and easily accessible from a central location. All information is located in a highly secure environment and various permission levels are setup for different types/levels of users. Report generation is another valuable feature within AOIS. AOIS also provides workflow automation which can dramatically increase the speed of documents going through a standard series of processes.

AOIS is designed with a series of “digital dashboards” which enables users to easily input and process required compliance documentation. Users can connect to the system from any location using a standard Internet web browser. In addition, AOIS will insure that the same compliance-monitoring process is applied equally to each school in your network every day.

Whether your organization oversees a few charter schools or over 100; AOIS will allow your organization and schools to see a dramatic increase in oversight compliance efficiency while preserving the schools’ freedom to innovate.

If your organization is interested in seeing a free, online demonstration of AOIS or receiving a proposal, please contact our AOIS Coach, Meghann Murphy at (616) 988-3215 or mmurphy@corpcomp.com.

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APRIL 2009

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Make this the year you “get it under control!”

If you want to start your next school year firmly in control of a proven oversight program that documents every compliance action, provides an easy-to-use user interface and has been audited by multiple State Auditor Generals and declared a “Gold Standard” call us now.

How many times have you heard State politicians call for “more charter school oversight”? It’s easy to continually call for more oversight—it’s much harder to prove your actions are consistent, measured and applied equally to all schools.

It's Just Good Business...

As an owner of a small business, you wear many hats. One of the most important hats is the “values” hat that includes communicating and getting buy-in from every employee regarding what our values are and why there is a trust that must always be observed. One of our core values from the very beginning of Corporate Computer has been respect for the individual, including clients, vendors and employees. Creditability must be earned with consistent, timely and truthful responses for all questions, concerns and suggestions from stakeholder groups.

Because of our twenty-year history of promoting “respect for the individual,” we have seen many benefits for our company. A phone call from an existing AOIS client to another sponsor is worth more than all the combined newsletters, product literature and trade shows we do. This year we are experiencing the “flywheel effect” with AOIS — we are getting phone calls from sponsors who have watched AOIS grow from a few “early adopters” to the charter school standard today for documenting oversight practices. They want to start using this tool for the coming school year.

We commit to a continued practice of respect for our clients, vendors and employees — after all, that's just good business.



Positive ROI

People buy products or services that they deem are of value to them. This value can be calculated by determining the Return on Investment (ROI). ROI is a performance measure that shows how much profit or cost savings is realized when partaking in a certain project or investment. ROI is equal to the benefit (return) of an investment divided by the cost of the investment. In regards to AOIS, the ROI can be calculated by identifying all of the cost savings associated with implementing AOIS into your organization. These cost savings include the avoidance of certain activities or material in addition to improved productivity and are then compared to the cost of purchasing AOIS.

Traditional compliance and documentation approaches have included multiple 3-ring binders, word processing and spreadsheets that are maintained both at the authorizer site and school. These approaches are extremely labor-intensive and are not sharable by traveling staff members or accessible concurrently by school, authorizer and EMO personnel. By automating acquisition, filing and monitoring compliance, an organization can experience oversight efficiencies which can lead to a reduction in costs. In addition, organizations should see a reduction in storage and material costs.

The steps necessary to calculating your ROI is to document your current costs, compare these costs to the national norms and then determine the benefits for each AOIS end user. You may be surprised to see a positive ROI during your first year of implementation!

For more information about the value or ROI of AOIS, please visit our website www.aois.us and download a copy of our ROI Cookbook. You can also contact Stephanie Misner at (616) 988-3200 or smisner@corpcomp.com.

AOIS Workflow Automation

An AOIS workflow process is the portion of a business process that is managed by AOIS. It is a sequence of tasks organized into one or many branches that are executed in a specific order. Subject matter experts are assigned tasks and make decisions that determine which branch of the process is followed. Each workflow process is initiated by the indexing of a document in AOIS. There are three roles associated with AOIS Workflow:

- Workflow Administrators have two responsibilities. Their primary role is to define and maintain workflow processes within AOIS. They also support Workflow Participants in resolving any problems that arise.
- Workflow Participants are users who utilize AOIS in the execution of their daily job activities

(subject matter experts). AOIS assigns workflow tasks to these individuals who then make the critical decisions in a workflow process.

- Document Submitters have an indirect role within workflow. When a workflow enabled document is submitted and then indexed, the workflow process defined for the document is initiated (triggered).

Implementing AOIS Workflow will provide many benefits for your organization, such as: enforcing consistent business practices, guarantees people are notified at the proper time, improves communication and coordination between people and departments, and ensures consistency after staff turnover. For additional information on AOIS Workflow please contact Meghann Murphy, AOIS Coach at (616) 988-3215.

Why AOIS?

Compliance

AOIS tracks the compliance status of each school authorized, and reports this instantly in a graphical interface that is easy to use.

Electronic Filing

AOIS is also an electronic filing system, so every document associated with schools is immediately available and can be accessed from any location.

Workflow

AOIS also incorporates a workflow system that informs employees when it is time to perform a specific task, and flows documents from employee to employee electronically, ensuring the work is done consistently among all schools.

Performance

AOIS also includes a performance module that tracks and reports student and school achievement.

Other Interesting Things Happening at CC

AOIS Representatives at the 2009 National Charter School Conference

Corporate Computer will be attending the 9th Annual National Charter Schools Conference in Washington, D.C. on June 21st - 24th. Stop by booth #345 for a live AOIS demonstration! You can also contact Meghann Murphy at (616) 988-3215 or mmurphy@corpcomp.com to schedule a time to meet with an AOIS representative at the conference. We look forward to seeing you in D.C.!

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Congratulations David Schroeter! We would like to acknowledge our Chief Technology Officer, David Schroeter, who is celebrating his 10th year of service at Corporate Computer this month. Thank you Dave for all of your contributions, support and keeping all of our operations running smoothly over the years.



Monthly Client Testimonial

Peter Tschaepe *Finance Coordinator*

BALL STATE UNIVERSITY OFFICE OF CHARTER SCHOOLS

Why did you buy AOIS?

We were having problems with the high cost of maintaining and retrieving records. We were also having problems with standardizing our reports and we had no process to document if reports were on time and accurate. AOIS addressed these problems in an economic fashion. In addition, the support staff at Corporate Computer was attentive and professional.

What do you like best about using the tool?

The schools are familiar with AOIS and as new schools are sponsored, it does not take much time to train them on how to input data and retrieve reports. AOIS takes less clerical time to file documents and retrieve them compared to the paper process. It is easy to review most documents on-line without printing them. The redundant file storage provided as security back-up allows our office not to be concerned about having records on a PC or a local server that requires our office to maintain a back-up system.

What would you tell someone else about the tool?

AOIS is a cost-effective tool that is used for our schools to:

- Submit documents
- Maintain a record of which documents have been submitted by deadlines
- Establishes a year-to-date percent of documents that have been submitted on time for each school
- Provides storage and back-up of submitted documents

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